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STEPHEN D. COAN  
STATE FIRE MARSHAL

**Memorandum**

**To:** Marine Fueling Permit Holders  
**From:** Timothee Rodrique, Director  
Division of Fire Safety  
**Date:** November 4, 2011  
**RE:** Marine Fueling Permit Renewals

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This is to inform our Marine Fueling Permit holders, that we have changed the MF Permit application process. The goal of these changes is to simplify your application process. In doing so, we have streamlined the application questions so that they are specific to the requested permit and we have added several new questions.

We will now issue three separate applications based upon your prior application and permit. The following three permits will now be located on our web site ([www.mass.gov/dfs](http://www.mass.gov/dfs)). The applications are:

- **Barge Marine Fueling (FP 293B)**
- **Fixed Marine Fueling (FP 293F)**
- **Mobile Marine Fueling (FP 293M)**

The enclosed application(s) is based upon your 2011 issued permit(s). If you have changed your business model, additional applications can be obtained on our web site or by calling the Licensing Desk at 978-567-3700.

**It is the responsibility of the applicant to ensure that a valid permit is in their possession when conducting fueling. Any delay in the issuance of a license or permit, due to an incomplete filing, will be the sole responsibility of the applicant. Incomplete applications for permits and licenses issued by the Office of the State Fire Marshal will be returned to the applicant. An application will be considered incomplete if any portion of the application is incomplete, if any of the documents or signatures required for that license are not attached, or if applicable fees are not paid in full.**

If you have any technical questions, please contact the Code Compliance and Enforcement Unit at 978-567-3375.

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